

Instructions for Final Examination

Dear Students and Parents of Noon shift,

- * In the First Week of December school will conduct **Final Examination** for students based on the syllabus already covered. **The Syllabus for final examination is uploaded in the school website.**
- * The **schedule for Final Examination** is uploaded in the school website. Kindly follow this schedule carefully.
- * Instructions for students how to attempt online tests are uploaded in the school website in Video format and PDF format.
- * Final Examination will be held Online for classes V to Class IX., for 40 marks, Question patten will be MCQ type only.
- * **Classes X and XII will have offline examination** at the school from 10 AM to 12/1 PM, Exceptions will be made only for students who cannot come to school, **through online mode**. Students will have to choose their option before 25th of November. School website will have a provision where students can choose online or offline mode. Offline question pattern will be the board question pattern and we encourage the students to choose offline mode, as it will help your preparations for board examinations. Online examinations will be for 40 marks and it will only be MCQ.
- * Students of Classes X and XII who chose to write examination offline will have to get the **consent of their parents and sign the undertaking as well**, both the formats can be downloaded from school website. Students who choose offline test will have to produce the consent letter and undertaking on the first day of examination.
- * School will make sure that the campus and furnitures are sanitised, students will be seated minimum 6 feet distance apart, body temperature of students will be checked on entry and basic hand washing facilities will be provided. Students have to wear mask while in the campus and carry their own sanitisers.
- * The answer sheets will be evaluated by the teachers.
- * The Marks of these Final Examination **will be used** for any further references if needed.
- * There will be only one type of questions: 1. Objective (One word answers, Multiple choices etc)

- * Examination will begin at 8 AM on scheduled days.
- * **Students will get only 60 minutes to attempt the test. The question Paper will be available for 3 hours in the portal. Students will have to login before 10 AM to get full 60 minutes to attempt the test. Question paper Duration will be for 1 (one) hour, and 1.30 (one and Half hour) for mathematics and Computer)**
- * Kindly make sure that you have **steady internet facility** to attend the tests. In case of internet failure during the test, stay on the page and refresh the page to resume rest. **Do not click back button or do not close the window/page**
- * Pdf document explaining how to successfully submit the answer sheets are uploaded in the school website. Read them carefully.
- * All the students are expected to attend Final Examination.
- * **Re-Test if required will be held at school only (Offline). Re Examination dates are mentioned in the timetable. Retest will be held only for students who faced technical issues during online examination. The question paper for Re-Test will be different from that of online and will contain questions for 40 marks (MCQ) and the allotted time will be 1 (one) Hour. There may be upto 3 Re-tests in a given day. Parents are therefore expected to make sure that you have a steady internet facility during online examination.**
- * **Retest time slots will be from 9-10, 11 -12 and 1 to 2 PM**
- * **Art Examination of Classes IX-XII will be held offline in the school Campus.**

NOTE-

- 1) DUE TO NETWORK ISSUE IF STUDENTS ARE UNABLE TO ANSWER. THEN PLEASE CHECK YOUR INTERNET CONNECTIVITY AND RESUME THE TEST IN STIPULATED TIME OF ASSIGNED PAPER.
- 2) IF STUDENTS CANNOT LOGIN WITHIN STIPULATED TIME PAPER WILL BE AUTOMATICALLY SUBMITTED AFTER THE TIME IS OVER AND HE/SHE WILL BE EVALUATED ON THE BASIS OF ATTEMPTED QUESTION ONLY.

Technical Assistant.

Mr. Avinash Debbarma, a technical assistant from Extra-marks is available for students and parents between 9 am -12 Noon, in the school.

Kindly make sure that you sort out your doubts and issues before the unit test. School will not entertain queries regarding the same once the Final Examination starts.

PTM for classes X and XII offline candidates will be held on 24th December, 2020 from 8 AM to 10 AM.

Annual Result will be declared on

Noon Shift

02/01/2021 - Class V & VIII

Timing 11 AM to 2 PM

04/01/2021 - Class VII & IX

Timing 11 AM to 2 PM

05/01/2021 - Class VI, X & XII

Timing 11 AM to 2 PM

There will not be any rank holders or class toppers list this year.

I request the parents to make sure that your child gives a sincere effort in examination and is not resorting to any unfair means in this final Examination as they are totally under your monitoring. Let our students be earnest in learning and sincere in moral character. Holy Cross Education is Educating Heart and Mind.

Principal